



A rich history of changing lives.

Jewish Family Services helps individuals and families achieve economic independence and emotional stability. We provide a unique combination of mental health and workforce development services, using a person-centered approach to tailor our services to meet the complex needs of the people who come through our doors.

Our organization is rooted in a rich history of Jewish values. Our services are not limited to those in the Jewish community, but are available to individuals of all races, ethnicities, and religions and from all economic circumstances. Our dedicated and talented staff reflects the diverse communities we serve.

Position Opening: Business Services Consultant

Jewish Family Services is seeking a Business Services Consultant (BSC) to assist our career services team at the OhioMeansJobs Center- Franklin County with employer engagement. The BSC works closely with business and education partners to create opportunities for job seekers, support hiring events, and networking opportunities. This is a customer-facing role, working with Central Ohio businesses to understand their talent needs. The successful candidate will have a strong sales and customer service orientation and successful experience developing and managing relationships.

Primary Duties and Responsibilities

- Develop and manage trusted relationships with employer customers and economic development professionals ensuring satisfaction with services
- Work with career services team members to develop and coordinate job fairs, targeted hiring events, networking meet ups, rapid response services and/or other opportunities to connect businesses with talent
- Develop and disseminate information about workforce services. Coordinate outreach and marketing activities to business and education partners
- Ensures employer database is updated and maintained
- Learn and support the culture, environment and services provided and strategic direction of the OhioMeansJob Center- Franklin County
- Steward business services between Jewish Family Services and OMJCFC
- Perform other duties as assigned

Preferred Position Requirements



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- Knowledge of business, community and current economic environment
- Bachelor's degree from an accredited college or university or equivalent related experience
- Demonstrated customer service orientation
- Professional written and oral communication skills
- Project-management, organizational and time-management skills; ability to plan and organize workflow
- Ability to use technology effectively, including Microsoft Office suite and CRMs
- Flexibility and adaptability to the needs of employers and job seekers
- Ability to work effectively in a team environment
- Desire to make a difference

The Business Services Consultant will be providing services from our OhioMeansJob Center office at 1111 E. Broad Street.

Position Reports to: Jewish Family Services' Director of Workforce Services with a day-to-day manager, Equus OMJ Workforce Project Director

Jewish Family Services offers a caring work environment, along with competitive wages and a generous benefits package. To apply, please send a resume and cover letter to [hiring@jpscolumbus.org](mailto: hiring@jpscolumbus.org) CC'ing Ahmed Abukar [aabukar@jpscolumbus.org](mailto: aabukar@jpscolumbus.org)

We believe

that we should treat ourselves and each other with dignity and respect.

We believe

that all people, no matter how different, are connected.

We believe

that people should feel safe in their homes and community.

We believe

that we have a communal responsibility to stand up for each other, especially for those among us who are vulnerable.

We believe

that we should speak honestly, straightforwardly and respectfully.

We believe

that we should respect and accept our neighbors as ourselves.

We believe

in being fully engaged and "all in."